



CAMROSE BOYS AND GIRLS CLUB (CBGC)
Camrose Community Centre 4516-54 Street, Camrose, AB T4V 4W7
Program Phone(call or text): 780-679-7474 Office Phone: 780-672-8004
www.camroseboysandgirlsclub.ca



Our primary purpose for the Keystone Teen Leadership Program is: "To provide a variety of positive, meaningful social, recreational and leadership experiences to youth to overcome barriers, develop resiliency skills, build personal assets, and contribute to a safer, stronger, healthier and more productive community."

Dear Parent / Guardian,

September 2018

Thank you for your interest in the Camrose Boys and Girls Club 2018-2019 **Keystone Teen Leadership Program**.

Our Keystone Program engages students in grades 7 through 12. Our Keystone Members are equipped with the skills and abilities to be productive members of the community while being able to thrive in an environment with like-minded peers, and feel satisfied with themselves and the difference they can make. The 5 primary focuses for Keystone are improving leadership, teamwork abilities, developing healthy choices, providing service to both the club and community, and learning for life.

The majority of our Keystone Program will take place on Monday and Wednesday evenings from 6pm-8pm, however there are opportunities for weekend excursions such as leadership retreats where members are able to connect with youth from other Keystone programs from around the province. We also occasionally plan fundraising events on weekends. In the past we have done bottle drives, bigger and better, and sold discount cards at supermarkets to name a few.

There is a one-time \$10 fee to join our Keystone Program, however; limited space is available and priority will be given to our Youth Mentors who meet the age requirements. When the program is full a wait-list will be started.

To apply for a spot in our Keystone Teen Leadership Program, the accompanying application must be filled out completely and reviewed with the Program Director or designate. You will be informed of your teen's status in the Keystone Program at the time of review. If your teen is placed on our wait list, you will be notified as soon as possible if a space comes available. Applications are accepted throughout our programming year.

On standard Keystone nights we provide snacks, and provide supper for those who have volunteered in our Kid Way program and stay after for our Keystone Program.

Further details of the Keystone Teen Leadership Program are included in the accompanying application.

We are looking forward to another fun and rewarding program year!

A handwritten signature in black ink that reads "Trish James".

Trish James, Program Director
780-679-4570 (call or text)
tjames@brsd.ab.ca (email)

To reach someone during the program,
call or text 780-679-7474.

 Follow us on Facebook



Camrose
Boys & Girls Club

CAMROSE BOYS AND GIRLS CLUB (CBGC)
Camrose Community Centre 4516-54 Street, Camrose, AB T4V 4W7
Program Phone(call or text): 780-679-7474 Office Phone: 780-672-8004
www.camroseboysandgirlsclub.ca



2018 / 2019 Operational Schedule

OCTOBER							NOVEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	*4*	5	6					*1*	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	
DECEMBER							JANUARY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1			1	2	3	4	5
2	3	4	5	*6*	7	8	6	7	8	9	*10*	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30	31		
30	31												
FEBRUARY							MARCH						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2						1	2
3	4	5	6	*7*	8	9	3	4	5	6	7	8	9
10	11	12	13	14	15	16	10	11	12	13	*14*	15	16
17	18	19	20	21	22	23	17	18	19	20	21	22	23
24	25	26	27	28			24	25	26	27	28	29	30
							31						
APRIL							MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	*4*	5	6				1	*2*	3	4
7	8	9	10	11	12	13	5	6	7	8	9	10	11
14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30					26	27	28	29	30	31	

Office Hours are Monday through Thursday from 10:00 AM - 3:00 PM

Kid Way After School Program: Hours are Monday through Thursday from 3:00 - 6:00 PM
2:00-6:00 PM on BRSD early dismissal days - *1st Thursday / month*

Keystone Teen Leadership Program: Hours are Monday and Wednesday from 6:00 - 8:00 PM

Office and Programs are closed when Battle River School Division schools are closed



Camrose
Boys & Girls Club

CAMROSE BOYS AND GIRLS CLUB (CBGC)
Camrose Community Centre 4516-54 Street, Camrose, AB T4V 4W7
Program Phone(call or text): 780-679-7474 Office Phone: 780-672-8004
www.camroseboysandgirlsclub.ca



KEYSTONE TEEN LEADERSHIP APPLICATION Program Year: 2018-2019 Member #:

TEEN INFORMATION First Name: _____ Last Name: _____
 Age: _____ Date of Birth: ____/____/____ Gender: M / F / Other School: _____ Grade: _____
At time of registration Month / Day / Year
 Street Address: _____ City: _____ Postal Code: _____
 Mailing Address (if different) _____
 Email: _____ Phone Number: _____ call text

ALBERTA HEALTH CARE #: _____

Please identify any special needs your child may have including physical, emotional, and/or behavioral conditions, allergies, or food restrictions.

PARENT / GUARDIAN INFORMATION

Parent / Guardian Name: _____ **Relation:** _____ **Lives with child:** Yes No
 Please check your contact preferences in the boxes provided. Unchecked contact numbers will be used only in case of emergency.
 Home #: _____ Cell #: _____ call text
 Work #: _____ Email Address: _____

Parent / Guardian Name: _____ **Relation:** _____ **Lives with child:** Yes No
 Please check your contact preferences in the boxes provided. Unchecked contact numbers will be used only in case of emergency.
 Home #: _____ Cell #: _____ call text
 Work #: _____ Email Address: _____

Please explain any special circumstances (i.e. shared custody or court orders) and provide applicable documentation.

EMERGENCY CONTACT INFORMATION (other than parent/guardian)

Name: _____ **Relation:** _____
 Home #: _____ Cell #: _____ Work #: _____

Referral Information:

KEYSTONE CONDITIONS & PARTICIPATION AGREEMENT

The Mission of the Camrose Boys and Girls Club and all of its programs is: "To provide a safe, supportive place where children and youth can experience new opportunities, overcome barriers, build positive relationships and develop confidence and skills for life."
 Our primary purpose for Keystone is: "To provide a variety of positive, meaningful social, recreational and leadership experiences to youth to overcome barriers, develop resiliency skills, build personal assets, and contribute to a safer, stronger, healthier and more productive community."

The CBGC **Keystone Teen Leadership Program** is a social / recreational membership program for youth in grades 7 through 12. There is a \$10.00 membership fee for the programming year. Teens may attend two times for free to determine whether or not they want to become a member.

Teens must return this document with parent / guardian signature in order to be considered a member. Members are entitled to attend as much or little as they choose. If a member is in attendance, it is assumed by the CBGC that he/she has parent/guardian permission to participate in any and all regular scheduled Keystone activities.

The CBGC reserves the right to refuse membership to any youth if we believe that we are unable to reasonably accommodate the youth's safety and individual needs.

Keystone members meet at the Camrose Boys and Girls Club site on Monday and Wednesday evenings from 6:00 – 8:00 PM. Keystone is closed on Battle River School Division closure days.

Keystone offers fun and meaningful activities that focus on five core values: (1) Leadership, (2) Teamwork, (3) Healthy Choices, (4) Service to Club and Community, and (5) Learning for Life. Activities may include but not be limited to volunteer and fundraising opportunities, random acts of kindness in the community, resume development, interactive teambuilding, topical discussions / exercises, and guest speakers. Keystone also offers socialization and recreation opportunities which may include but not be limited to: utilizing on site recreation equipment and games, arts and crafts, socializing, karaoke, tobogganing and other physical activities.

The CBGC does not provide regular transportation to and from the Teen Program. Members may be transported to and from offsite activities in the CBGC bus during regular program hours.

Some special events / activities may be offered to members for an additional cost (i.e. swimming, day trips, etc.). The cost of special events / activities may be reduced or waived for a member if that member has met specific fundraising or volunteer conditions. If events / activities are scheduled outside of regular Keystone hours, a separate permission form will be sent home which must be returned to the club by the identified due date.

All Keystone activities are supervised by CBGC staff and volunteers and every reasonable effort will be made to ensure the safety and wellbeing of Keystone participants while attending Keystone. The CBGC is not responsible for lost, stolen or damaged items.

Members are expected to show respect for self, respect for others and respect for property. The parent/guardian may be held financially responsible for damages to property caused by their child. Personal belongings that cause conflict or present a risk during Keystone may be confiscated permanently or temporarily and returned at the end of the evening. Keystone members who engage in illegal activity or unsafe behaviour may have their membership temporarily suspended or permanently revoked. The parent/guardian may be notified if their child engages in illegal activity or unsafe behaviour. If a member leaves the Keystone Program in progress, he/she may not be allowed to return for that evening, and the member's parent/guardian may be notified that their child has left.

The parent/guardian is responsible to notify the CBGC of any changes to health or medical status that may impact the teen's ability to participate in Keystone activities and to notify the CBGC of changes to contact information as soon as possible.

Participation in recreational, leisure and sport activities *in general* involve inherent risks which expose participants to the possibility of injury that include, but are not limited to: skin abrasions, skin, nerve, bone, muscle, eye, spinal cord, skull and neck damage, pain, paralysis, brain injuries or even death.

Choosing to participate in this program brings with it the assumption by you and your child, of all risks associated with regular Keystone activities including but not limited to the specific risks identified above. **Please notify the Camrose Boys and Girls Club if you no longer want your child to participate in the Keystone Teen Leadership Program.**

Keystone Teen Leadership Member Expectations

- Attend all Keystone fundraising excursions, unless otherwise communicated with staff that you will be unable to attend due to genuine schedule conflict.
- Attend the Keystone Teen Leadership program on a regular and consistent basis.
- Actively participate in scheduled activities, these will be outlined on our monthly calendar we plan together.
- Be an appropriate representative of the Camrose Boys and Girls Club both inside and outside of our building.
- Participate in excursions outside of regular Keystone hours as much as possible.
- Dress appropriately for scheduled activities and the weather.
- Use of electronics is permitted as long as it does not interfere with scheduled activities.

- Adhere to and model the Camrose Boys and Girls Club Code of Conduct which includes:
 - HAVE FUN!!
 - Play safe
 - Respect others
 - Respect yourself
 - Respect property, equipment & environments
 - Be honest and open
 - Be kind
 - No bullying (actions or words)
 - Tell staff if you or someone else has a problem
 - Help keep the club clean

I, _____, give consent for _____ to participate in regular Keystone activities.
(parent / guardian) (teen name)

KEYSTONE RELEASE OF INFORMATION AGREEMENT

I am aware that all staff and volunteers of the CBGC have sworn an oath of confidentiality agreeing not to disclose any personal or sensitive information without due authorization. I understand that any information provided in this application may be shared with CBGC staff and volunteers in order to aid them in providing effective supports.

I am also aware that information or photo images of member involvement in club activities and events may be used for the purpose of promotion of CBGC programs and services (i.e. media photos, brochures, CBGC website, CBGC Facebook page, etc.), and that any special circumstances that would exempt a member should be discussed with the Program Coordinator so that accommodations can be made.

KEYSTONE EMERGENCY MEDICAL TREATMENT AGREEMENT

I **understand, agree and acknowledge** that the CBGC and its staff cannot give consent for emergency medical treatment. I authorize the application of emergency medical treatment and undertake to be responsible for any hospitalization, medical and ambulance or other expenses incurred for _____. I understand that the parent/guardian will be informed of the treatment as soon as possible and parent/guardian permission will be sought for any follow up or additional treatment.
(teen name)

Your signature below indicates that you have read, understood, and agree to the Keystone Conditions & Participation Agreement, Keystone Release of Information Agreement, and Keystone Emergency Medical Treatment Agreement as outlined in this document, and you relieve the CBGC, its employees and its volunteers of any and all responsibility for injury, accident, or loss to your child during or by reason of participating in any Keystone Teen Leadership Program activities.

(teen signature)

(date)

(parent / guardian signature)

(date)

OFFICE USE ONLY

Member Accepted	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	Club Representative Signature: _____	Date: _____
Member On Wait List	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	Club Representative Signature: _____	Date: _____
Rationale if not accepted: _____			
Registration Copied to Parent / Guardian: <input type="checkbox"/>			
\$10.00 Membership Fee Received By: _____ RECEIPT #: _____ DATE: _____ \			